



MINUTES OF THE BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES, STATE OF CALIFORNIA

Violet Varona-Lukens, Executive Officer
Clerk of the Board of Supervisors
383 Kenneth Hahn Hall of Administration
Los Angeles, California 90012

Chief Administrative Officer
County Counsel
Auditor-Controller
Director of Children and Family Services

At its meeting held October 19, 2004, the Board took the following action:

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The following item was called up for consideration:

The Director of Children and Family Services' joint recommendation with the Chief Probation Officer to approve Master Agreements with various licensed non-profit Group Home service providers who submit all required documentation to enter into a master agreement, at the Rate Classification Level (RCL) set by the California Department of Social Services (CDSS), Community Care Licensing (CCL), for placement of children who are in need of a higher level of care than that which can be provided in a family-type setting, which includes services such as educational, social and psychological programs while offering a nurturing environment, at an estimated total cost of \$220.7 million per year, financed using 30% Federal and 28% State funds, with a 42% net County cost, effective November 1, 2004, date of Board approval or the date of execution by the Director of Children and Family Services and the Chief Probation Officer, whichever is later, through October 31, 2005, with an option to extend for up to two additional one-year renewal periods through October 31, 2007, and an option to extend the term for a period not to exceed six months if additional time is necessary to complete the negotiation or solicitation of a new contract; also authorize the Director of Children and Family Services and the Chief Probation Officer to take the following related actions:

Execute the Master Agreements with additional qualified licensed Group Home providers throughout the term of the contract;

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Exercise one or both of the two one-year extension options by written notification to the Group Homes; and

Extend the Master Agreements by written notification to the Group Homes for up to six months beyond the then current expiration date, if such additional time is necessary to complete the negotiation or solicitation of a new contract.

The following statement was entered into the record for Supervisors Molina and Burke:

“On October 19, 2004, the Department of Children and Family Services (DCFS) presented this Board with a proposed new contract for Group Homes which will be effective November 1, 2004. However, this contract does not include the necessary fiscal-related provisions recommended by the Auditor-Controller, as well as other provisions recommended by County Counsel, and DCFS advised that they were unable to include those provisions before the Board’s consideration of the proposed new contract. Any additional fiscal changes must be included in both the Group Home and Foster Family Agency (FFA) contracts. Therefore, the County must enter into contracts with Group Home providers to take effect on November 1, 2004, and later amend those contracts to include the referenced additional provisions, to take effect on November 1, 2005. While the majority of group homes and FFA’s are financially responsible, there remains a need for increased fiscal accountability to ensure that public funds are used appropriately.

“Dr. David Sanders, Director of DCFS, inadvertently did not include these fiscal-related provisions recommended by the Auditor-Controller and County Counsel in the new Group Home contracts.”

Yvonne Michelle Autry addressed the Board.

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After discussion, on motion of Supervisor Molina, seconded by Supervisor Burke, unanimously carried, the Board took the following actions:

1. Adopted the Director of Children and Family Services' attached joint recommendation with the Chief Probation Officer;
2. Instructed the Chief Administrative Officer, County Counsel, Auditor-Controller and the Director of Children and Family Services to:
 - Develop proposed fiscal accountability and other provisions in the areas of (1) Program Cost Allocations at the County Level; (2) Administrative Salaries and Compensation; (3) Expenditure of Funds Received from the County; (4) Determination of Reasonable and Allowable Expenditures, (5) Fixed Assets; and (6) Accountability for Unexpended Funds to be revised and strengthened in the Group Home and Foster Family Agency contracts and in the Auditor-Controller Contract Accounting and Administrative Handbook; and
 - Provide Foster Family Agency's and Group Homes under contract with the County the opportunity to comment on those proposed revisions and consider those comments prior to finalizing any revisions; and
3. Instructed the Director of Children and Family Services to:
 - Recommend to this Board, by May 1, 2005, amendments to the Group Home contracts to take effect on November 1, 2005, and amendments to the Foster Family Agency contracts to take effect on September 1, 2005; and
 - Provide an interim report to this Board by April 1, 2005, on the status of the above orders; and a final report by November 30, 2005, on their implementation.

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Copies distributed:

Each Supervisor

Chief Probation Officer